

# Commuter Benefit Account

Save between 25-40% on your commuter parking and transit expenses with a Commuter Benefit Account!



A Commuter Benefit Account allows you to set aside pre-tax dollars from your paycheck to pay for qualified parking, vanpooling or transit passes related to your work commute. By using pre-tax dollars, you save on average between 25-40% on qualified expenses! **Qualified expenses include:**

**Commuter Parking** expenses incurred by an employee to park their car on or near their work or a location from which the employee commutes to work.

**Commuter Transit** expenses incurred by an employee for any pass, token, fare card, voucher or similar item for mass transit to work.

**Commuter Vanpooling** includes travel from an employee's home and work in a vehicle that has seating capacity for at least 6 adults and at least 80% of the mileage use is for the purpose of transporting employees to and from work.



## CONTRIBUTE

Contribute up to \$300 a month for parking expenses and up to \$300 for transit or vanpool expenses with a pre-tax deduction from your paycheck.

Funds are loaded onto your Flores Benefits Card within 1-2 business days of your pay date.



## PAY

Use the Flores Benefits Card (MasterCard) associated with your account to pay for parking or load funds onto a prepaid transit pass, where available, for transit expenses. Save your receipts with your tax records.

*Tip: setup a recurring online purchase to load funds onto your transit pass if offered in your area!*



## SAVE!

up to 40% on qualified expenses since you used pre-tax dollars to pay for your qualified commuter-related expenses!

# FAQs

## **Can I manage my account online?**

Absolutely! When you enroll, you will be sent a Flores Participant ID number you can use to create an account at [www.flores247.com](http://www.flores247.com). You can view your account balance, transaction history, and more. Be sure to visit the Settings page to provide your email address and enroll in SMS text alerts to stay updated.

## **I'm also enrolled in the Health Care FSA. Will I have a separate Mastercard for my FSA?**

No. If you are enrolled in any other Flores-administered benefits utilizing the Flores Benefits Card, your funds for each plan will be loaded onto the same card. When you make a transaction, the card will pull funds from the appropriate balance based upon the MCC code of the merchant.

## **Can I change my contribution amount after I enroll?**

You can make changes to your elections as permitted by your employer in the plan policy document associated with your account. Your policy document will be available from your HR Department or you may access it online after you log-in to [flores247.com](http://flores247.com) in the Document Library.

## **Can I use the Commuter Benefit Account for my spouse's commuter expenses or parking/transit expenses I incur outside of my commute?**

No. The CBA may only be used for your work-related commuter expenses. You cannot use the CBA to pay for general travel expenses, even if they are business-related.

## **Do you offer a mobile app for my phone?**

Yes! The Flores Mobile app is available to download for free in the Apple Store or Google Play Store. You can use it to view balance information as well as transaction history.

## **Who will I contact if I need help with my account?**

We have a team of dedicated account managers available to assist you with your questions. You can email your dedicated account manager directly from inside the Flores247 Web Portal, or you can call our office at 800.532.3327 Monday-Friday from 8:30 am - 5 pm ET to obtain assistance.